

Postal Address
1 Cutts Crescent
Paremoremo
NORTH SHORE CITY
0632

Telephone 09 413 9808
Facsimile 09 413 9526
learn@ridgeview.school.nz
www.ridgeview.school.nz



MINUTES OF THE BOARD MEETING **HELD ON 6th AUGUST 2024**

Present: Katrina Hart, Liz de Kort, Derek Morrow, James Hawkes, Fiona Callen
Minutes: Kalene Meumann

Meeting opened at 5.37 pm.

1. OPENING

1.1 Karakia - All

2. ADMINISTRATION

2.1 Apologies – Nil

2.2 Confirmations of Previous Minutes

Resolved - The minutes of 17th June 2024 are taken as read and confirmed and are a true and accurate record.

Liz / Katrina Carried

Abstentions: Fiona Callen

3. MATTERS ARISING

Task	Responsible	Due Date
Website needs to be brought up to date.	Rachael / Claire	Ongoing
Principal Appointment	Liz	Update at next meeting

4. ACTION ITEMS

Task	Responsible
Catch up with Tymen to update workplan, according to latest allocated funds from the Ministry.	Liz, Katrina, Derek
The new Maths Curriculum will need to be implemented. What is needed to ensure this transition runs smoothly?	All
Update the status of the Additional Relief Teacher Funding through ERS, to cover Rachael's sick leave.	Kalene
Will funding received for a recent leaver need to be refunded?	Kalene

5. BUSINESS

5.1 Principal's Report

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Resolved –	The Principal’s Report is received, and information noted	Liz / James	Carried
5.2 Finance Report			
Resolved –	The Financial Report as at the 30 th June 2024 is received, and information noted.	Liz / James	Carried
5.3 Banking Staffing			
Resolved –	The Banking Staffing Report as at the 23 rd July 2024 is received, and information noted.	Liz / James	Carried
5.4 Health and Safety			
Resolved –	The Health and Safety information is received, and information noted.	Liz / James	Carried
5.5 Strategic Plan			
Resolved –	The update on the Strategic Plan is received, and information noted.	Liz / James	Carried
5.6 Mid Year 2024 Progress and Achievement Report			
Resolved –	The information on the Mid Year 2024 Progress and Achievement Report is received and the information noted.	Liz / James	Carried
5.7 Policies for Ratification			
Resolved –	The Board approves the Financial Management Policy. The Board approves the Curriculum Delivery Policy. The Board approves the Property Retention and Searches Policy.	Liz / Fiona	Carried
5.8 Creditors			
Resolved –	The Board approves the creditors for May 2024, for the amount of \$201,858.88 including GST, for June 2024, for the amount of \$39,382.46 including GST, and for July \$46,252.88 including GST.	Liz / Derek	Carried
6.0 GENERAL BUSINESS			
6.1 In-Committee Session			
Resolved –	That the Board moves into Committee at 6.35	Liz / Katrina	Carried

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Resolved – That the Board moves out of Committee at 6.38

Liz / Derek

Carried

7.0 CLOSING

7.1 Karakia - All

Upcoming Meeting:

Tuesday 10th September 2024 at 5.30 pm

Meeting Closed:

6.40 pm

Signed: _____

Date: _____

Liz de Kort

Presiding Member – RidgeView School Board