

Postal Address
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 NORTH SHORE CITY
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MINUTES OF THE BOARD MEETING
HELD ON 10th SEPTEMBER 2024

Present: Katrina Hart, Liz de Kort, Derek Morrow, James Hawkes, Fiona Callen, Cassey Prentice

Meeting opened at 5.32 pm.

1. OPENING

1.1 Karakia - All

2. ADMINISTRATION

2.1 Apologies – Nil

2.2 Confirmations of Previous Minutes

Resolved - The minutes of 6th August 2024 are taken as read and confirmed and are a true and accurate record.

Liz / Katrina

Carried

3. MATTERS ARISING

Task	Responsible	Due Date								
Website needs to be brought up to date.	Rachael / Claire	Ongoing								
Tymen advised that the following updates were in progress, and would be completed by the end of the September/October holidays: <ul style="list-style-type: none"> • Watermain upgrade • New aluminium sliding doors • DB upgrade • Security and fire panel upgrade • Toilet upgrade, including new interior lining, cubicle fitting, sanitary fixings, remedial of exterior windows, and installation of roof mounted ventilation. 	Liz	Complete								
Resourcing paid Additional Relief Teacher Funding for Rachael's approved sick leave from 17 May to 5 July as follows: <table style="margin-left: 20px; border: none;"> <tr> <td>Paid sick days:</td> <td style="text-align: right;">34</td> </tr> <tr> <td>Less 8 day rule:</td> <td style="text-align: right;">-8</td> </tr> <tr> <td>Total days funded:</td> <td style="text-align: right;">26</td> </tr> <tr> <td>Full time teacher equivalent:</td> <td style="text-align: right;">1</td> </tr> </table> The request for term 3 will be submitted in October, as it cannot be claimed in advance.	Paid sick days:	34	Less 8 day rule:	-8	Total days funded:	26	Full time teacher equivalent:	1	Kalene	Complete
Paid sick days:	34									
Less 8 day rule:	-8									
Total days funded:	26									
Full time teacher equivalent:	1									
Our Year One leaver received \$800 from Interim Response Funding, which does not need to be reimbursed to the Ministry.	Kalene	Complete								

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4. ACTION ITEMS

Task	Responsible
The new Maths Curriculum will need to be implemented. What is needed to ensure this transition runs smoothly?	Cassey to advise
Find out if we have to pay for Lucy Cheeseman to help us with the Maths or will this be funded by the Ministry?	Cassey to advise
What is the Principal Wellbeing Grant of \$6000 being used for?	Kalene

5. BUSINESS

5.1 Principal's Report

Resolved – The Principal's Report is received, and information noted
Liz / Derek **Carried**

5.2 Finance Report

Resolved – The Financial Report as at the 31st July 2024 is received, and information noted.
Liz / Derek **Carried**

5.3 Banking Staffing

Resolved – The Banking Staffing Report as at the 3rd September 2024 is received, and information noted.
Liz / Derek **Carried**

5.4 Health and Safety

Resolved – The Health and Safety information is received, and information noted.
Liz / Derek **Carried**

5.5 Strategic Plan

Resolved – The update on the Strategic Plan is received, and information noted.
Liz / Derek **Carried**

5.6 EOTC Approval

Resolved – The information about proposed trips is received, and noted.
Liz / Derek **Carried**

5.7 Policies for Ratification

Resolved – The Board approves the Health and Safety Policy.
 The Board approves the Out of School Care Policy.
Liz / James **Carried**

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5.8 Creditors

Resolved – The Board approves the creditors for August 2024, for the amount of \$85,473.78 including GST.

Liz / James

Carried

5.9 Grant

Resolved – The Board approves the expenditure of \$5000.00 worth of F&E Grant to be spent on office furniture.

Liz / James

Carried

5.10 2025 Calender

Resolved – The Board approves the suggested term dates for 2025.

Liz / Derek

Carried

6.0 GENERAL BUSINESS

6.1 In-Committee Session

Resolved – That the Board moves into Committee at 6.18

Liz / Katrina

Carried

Resolved – That the Board moves out of Committee at 6.32

Liz / Fiona

Carried

7.0 CLOSING

7.1 Karakia - All

Upcoming Meeting:

Tuesday 29th October 2024 at 5.30 pm

Meeting Closed:

6.35 pm

Signed: _____

Date: _____

Liz de Kort

Presiding Member – RidgeView School Board